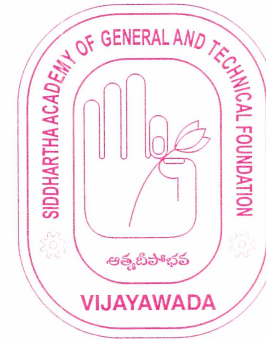


**SIDDHARTHA ACADEMY OF
GENERAL & TECHNICAL EDUCATION
VIJAYAWADA**



Memorandum & Articles of Association

Amended Dt.02-08-2024

**SIDDHARTHA ACADEMY OF
GENERAL & TECHNICAL EDUCATION, VIJAYAWADA
MEMORANDUM OF ASSOCIATION**

1. Name : The name of the Institution is "SIDDHARTHA ACADEMY OF GENERAL AND TECHNICAL EDUCATION."¹
2. The Registered Office of the Academy shall be at Vijayawada in Krishna District of Andhra Pradesh.
3. **Objects of the Institution :**

(a) To establish, aid and maintain educational institutions offering education at various levels viz Schools, Junior & Degree Colleges, Post Graduate Institutions, all professional courses such as Medicine, Dental, Engineering, Management, Pharmacy, Computer courses, Law, B.Ed., Paramedical courses, Nursing, Physiotherapy and such other courses as required thus imparting education at all levels for diffusion of useful knowledge in the State of Andhra Pradesh or at any other place / places and to establish Hospitals, Workshops etc. necessary and incidental to establishment of such educational institutions.

By AGM dated 17-11-2001.

(b) To devise ways and means and accord facilities for candidates to specialise in all or any of the above subjects.

(c) To act as a Trust Board to accept endowments, bequests, donations, subscriptions, grants from institutions, both Private and Public, corporate bodies, government and other transfers of property made to the Academy and administer them on the terms agreed to.

(d) Deleted²

(d) Added³

"The objectives for the Institution Deemed to be University as per the UGC Regulations;

- (1) The objectives of the institution deemed to be University shall be to—
 - (i) provide for higher education leading to excellence and innovations in such branches of knowledge as may be deemed fit, primarily at undergraduate, post-graduate, and research degree levels, fully conforming to the concept of a University;

1 By A G M Dt. 22/ 09/ 1975

2. By Special Meeting Dt. 02-08-2024

3. By Special Meeting Dt. 02-08-2024

- (ii) engage in inter-disciplinary or multi-disciplinary or trans-disciplinary teaching and research in addition to domain-specific specialisation;
- (iii) provide for high-quality teaching and research recognised nationally and globally;
- (iv) recognise, identify and foster the unique capabilities of each student, by sensitising teachers as well as parents to promote each student's holistic development;
- (v) provide multi-disciplinary and a holistic education in the faculties of science, engineering, technology, social sciences, arts, humanities, sports and other disciplines;
- (vi) transform into research and teaching intensive University over a period of time;
- (vii) focus on research and innovation by setting up start-up incubation centers; technology development centres; centres in frontier areas of research; greater industry-academic linkages; and inter-disciplinary research including humanities and social sciences research;
- (viii) provide flexible and innovative curriculum, which includes credit-based courses and projects in the areas of community engagement and service, environmental education, value-based education, etc.;
- (ix) contribute for social transformation through socially responsive teaching, learning, research, and fieldwork;
- (x) adopt the provisions of NEP, 2020; and
- (xi) strengthen the research ecosystem by establishing Research and Development Cell (RDC);
- (xii) possess such academic and physical infrastructure as may be specified by the Commission or the relevant statutory body, as the case may be;
- (xiii) have teacher-student ratio of 1:20 with a minimum combined faculty strength of not less than one hundred and fifty teachers and a minimum combined student strength of three thousand on rolls under the regular classroom mode, of which not less than one fifth being post-graduate or research or as per the norms of the relevant statutory body; and
- (xiv) shall have an administrative area, library, lecture halls, labs, hostels, health care, common facilities and recreational facilities.
- (e) Deleted ⁴

(e) Added ⁵

"The society is exclusively for running educational activities and no other activities are being carried out in future."

4. By Special Meeting Dt. 02-08-2024
5. By Special Meeting Dt. 02-08-2024

4. To carry out the aforesaid objects, the institution is hereby authorised and empowered :

- (i) to issue certificates, diploma etc;
- (ii) to raise necessary funds to maintain the educational institutions and other service institutions such as hospitals, nursing homes, hostels, poor homes etc;
- (iii) to make the objects of the institution popular among the classes and masses by any media;
- (iv) to enroll members and to collect funds by membership fee, donations, subscriptions or by such other sources as may be deemed expedient for running the institutions.
- (v) to amalgamate or affiliate any other Institution whose objects and interests may, in any manner directly or indirectly be substantially identical with or advance the objects or interests of the Academy.
- (vi) to acquire, purchase or sell any or all movable or immovable properties; to acquire by purchase or otherwise any rights or privileges including rights in immovable properties;
- (vii) to invest and deal with all the moneys of the Academy upon such securities and in such manner as may from time to time be determined by the Academy.
- (viii) to pay either in cash or otherwise for any property or rights acquired and services rendered to the Academy.
- (ix) to borrow, guarantee, raise or otherwise procure moneys on the security of movable, immovable or other assets of the Academy or otherwise for carrying on all or any of the objects of the Academy at the discretion of the Governing Body;
- (x) to do all or any of the above things, transactions or matters either alone or in conjunction with others either by or through servants, employees, or otherwise and todo all such other things as are incidental or conducive to the attainment of the above objects or any of them;

(xi) to find out ways and means for solving unemployment problem by attaining the above objects;

5. We, the several individuals, whose names and addresses are subscribed hereinbelow, are desirous of being formed into the first registered Governing Body of the Academy in pursuance of this Memorandum of Association and have signed against our names hereinbelow :

	Occupation	Designation	Address
1. Dr. Pinnamaneni Venkateswara Rao	Doctor	President	Vijayawada
2. Sri Y. Venkateswara Rao	Business	Secretary	-do-
3. Dr. B. Rama Rao	Doctor	Member	-do-
4. Sri B.S. Appa Rao	Business	-do-	-do-
5. Sri M. Subba Rao	Chartered Accountant	Treasurer	-do-
6. Sri Chalasani Dutt	Business	Member	-do-
7. Sri Adusumilli Ramachandra Rao	-do-	-do-	-do-
8. Sri Veeramachaneni Subba Rao	-do-	-do-	-do-
9. Sri S. Ramakrishna	-do-	-do-	-do-
10. Sri Damera Satyanarayana	-do-	-do-	-do-
11. Sri Chanumolu Venkaiah	-do-	-do-	-do-
12. Sri M. Sitarama Rao	-do-	-do-	-do-
13. Sri C. Thandava Krishna	Chartered Accountant	-do-	-do-
14. Sri Gullapalli Madhava Rao	Business	-do-	-do-
15. Sri K.J.N. Prasad	-do-	-do-	-do-
16. Sri B.V. Kutumba Rao	Advocate	-do-	-do-
17. Sri Ganapati Venkateswara Rao	Business	-do-	-do-
18. Sri Kollipara Ramakrishna	-do-	-do-	-do-
19. Sri Chukkappalli Pitchayya	-do-	-do-	-do-

We, the undersigned, whose signatures are subscribed below are desirous of getting the Society registered under the Societies Registration Act XXI of 1860.

- 1) Sd/- M. Sitarama Rao Member
- 2) Sd/- Y.V. Rao Secretary
- 3) Sd/- M. Subba Rao Treasurer
- 4) Sd/- C. Thandava Krishna Member
- 5) Sd/- G. Venkateswara Rao -do-
- 6) Sd/- P. Venkateswara Rao President
- 7) Sd/- B. Rama Rao Member

WITNESS : Sd/- N. Venkateswaralu, Vijayawada.

**SIDDHARTHA ACADEMY OF
GENERAL & TECHNICAL EDUCATION, VIJAYAWADA**

ARTICLES OF ASSOCIATION

1. **Name** : The name of the institution is "Siddhartha Academy of General And Technical Education"¹ hereinafter called Academy.
2. **Location** : The registered office of the Academy shall be situated at Vijayawada in Krishna District of Andhra Pradesh.
3. Deleted
By AGM Resolution dt. 04-12-2008
 - (i) (a) Deleted
By AGM Resolution dt. 04-12-2008
 - (b) Deleted
By AGM Resolution dt. 04-12-2008
4. **Membership** : Any person who pays a sum of Rs. 10,000/- shall be called "LIFE MEMBER" of the Academy and is to be treated as member for life. This class of membership shall be restricted to only 250 members.
By AGM Resolution dt. 04-12-2008.
 - (i) Any change in scale of fee or qualification of membership made in these presents shall take effect only from the date of adoption of these articles as amended and shall not effect the status or scale of fee paid by members enrolled previously unless such member ceases to be the member of the Academy for any reason what soever.
By AGM Resolution dt. 04-12-2008

1. By AGM dated 22-09-1975

- (ii) Firms and institutions or Association of persons are also entitled for membership to the above said category, (By AGM Resolution dt. 4-12-2008) their membership being limited to a duration of 10 years or until the dissolution of such Firm, Institution or Association of Persons whichever is earlier. They shall be entitled to nominate one representative on their behalf to the General Body.

In filling up such vacancy, preference shall be given to the same Firm or Institution or Association of Persons provided an amount of Rs. 10,000/- is paid in one instalment within a period of six months from the date on which the vacancy arises.

By AGM Resolution dt.22-11-1981

- (iii) In the event of any vacancy arising on the death of life member, preference shall be given for admission to life membership in such vacancy to his eldest son or wife or eldest daughter or any other member of that family duly nominated by a majority of its members provided an amount of Rs. 10,000/- is paid in one instalment within a period of six months from the date of the death of such life member.

By AGM Resolution dt.22-11-1981

By AGM Resolution dt.04-12-2008

- (iv) Deleted
By AGM Resolution dt.04-12-2008
- (v) In the event of any member not having any children and if he/she so desires may nominate his/her own brother or sister or any of his/her sons or daughters or own grand-sons or grand-daughters or any of his/her spouse's own brother or sister or his/her sons or daughters or own grand-sons or grand-daughters to be a member of the Academy in the vacancy to be caused by his/her death through an advance written communication duly signed in a sound disposing state of mind and notarised or through a registered Will provided that an amount of Rs. 10,000/- is paid in one installment after the said nomination is approved by the Governing Body.

By AGM Resolution dt.04-12-2008

5. **General Body** : The General Body of the Academy shall consist of all members of the Academy under clause 3 above.

By AGM Resolution dt.04-12-2008

6. **Functions of the General Body :**

- i. The General Body should meet once in every year in the month of September ^{2,4} or any extended date as may be decided by the Governing Body and such meeting shall be called Annual General Body Meeting:-
- (a) to review the activities of the Academy and also to scrutinise and accept the list of Donors during the year under review;
 - (b) to issue suitable instructions to the Governing Body of the Academy;
 - (c) to set up guidelines and targets for the achievement of the objects of the Academy;
 - (d) to review and approve the audited statements of accounts of the Academy and Institutions under its management for the previous year;
 - (e) to discuss and pass the Annual Budget of the Academy' recommended by the Governing Body for the ensuing year;
- ii. Subject to Clause 9 (ii), the General Body shall elect once in three years, 21 members out of Life Members to the Governing Body;
- iii. The General Body shall have the power to add, amend, repeal, cancel or annul from time to time any of the purposes for which the Academy is established as contained in Clause 3 of the Memorandum of Association in accordance with the procedure laid down in Section 12 of the Societies Registration Act XXI of 1860.

2. By AGM dated 17-4-1982
4. By AGM dated 26-3-1984
1. By AGM dated 22-11-1981

- iv. Any of the clauses of the Articles of Association of the Academy may be amended by the General Body with a majority of these thirds of the members present or by proxy, provided that no amendment to add, after or delete in any clause of the Memorandum and Articles of Association of the Academy shall be made without the prior approval of the Commissioner of Income-tax.

- v. "The General Body shall have power to appoint auditors for the Academy and its institutions and fix their remuneration. They shall hold office till the conclusion of the next Annual General Meeting".

By AGM Resolution dt. 22-11-1981

- vi. The General Body shall have powers necessary or incidental to the carrying out of the objects of the Academy.

7. **Meetings of the General Body :**

- (a) **Ordinary Meeting** : The Ordinary Meeting of the General Body should be convened by the Secretary with fifteen clear days notice once in a year;
- (b) **Emergency Meeting** : The President or Secretary may convene any Emergency Meeting on his own initiative to transact any matters of urgent importance with notice of 7' days;
- (c) **Requisition Meeting** : 40 members of 1/5th' of the total number of members, whichever is lower, may requisition the Secretary in writing for the convening of a General Body Meeting within one month from the service of the notice. If the Secretary fails to convene such meeting within one month after receipt of such requisition notice, the President may convene such meeting with 15' days notice thereafter and if the Secretary and President also fail to convene the meeting as stated above the members who originally requisitioned the meeting may themselves convene the meeting with 15' days notice to all the members and the proceedings of such meeting shall be valid and binding on all the Members.

1. By AGM dated 22-11-1981

(d) Notice of the General Body meeting shall contain the date, place and time of the meeting with details of agenda and shall be despatched under certificate of posting or delivered personally on obtaining acknowledgements. Any member of the General Body shall have the right to send proposals in writing to the Secretary for inclusion in agenda at least 10 days before the General Body Meeting and on receipt of such information the Secretary shall include the same in the agenda. ³The Quorum² for the General Body Meeting shall be 1/5th of the total number of members for the time being or 50 members, whichever is lower. If there is no quorum, the meeting shall stand adjourned to the same day in the next week and there need not be any quorum for such adjourned meeting.

(e) ³All matters in the General Body shall be decided by a vote of the majority of the Members present at the Meeting on show of hands and, if a poll is demanded, by a majority of the Members present either in person or by Proxy in the manner provided hereinafter.

(f) ³In the event of a tie of votes cast either on a show of hands or on poll, the President shall have a casting vote.

(g) ³Proxies :

(i) Any Member of the Academy entitled to vote at a General Meeting shall be entitled to appoint another Member of Academy as his proxy to attend and vote in his place. Any Member can represent and can have more than one Proxy and each Proxy shall have one vote.

3. Deleted in AGM dated 16-12-1987

2. By AGM dated 17-4-1982

3. AGM dated 16-12-1987

(ii) The Proxy shall be in the following form or as nearer thereto as possible and shall be duly affixed with a revenue stamp of the value 0.30p., or such other value as may be applicable at the relevant time. Such form duly filled-in and signed by the Member shall be deposited in the office of the Academy during its office hours not less than 48 hours before the time appointed for the General Meeting.

(iii) If a Member desires to appoint a Proxy, he/she shall do so separately for each General Meeting and the Proxy so appointed shall be valid till the relevant General Meeting is concluded at the appointed time or at an adjournment thereof.

(iv) The Proxy once given shall be deemed to have been revoked when the Member appoints another Proxy and, in such a case, the Proxy deposited latest before the General Meeting, subject to Clause No. (ii) above shall be considered to be the valid Proxy for the purposes of that meeting and all earlier Proxies appointed by the same Member shall be treated as invalid.

(v) The Proxies deposited on the office of the Academy as above shall be scrutinised by a Committee consisting of Secretary, a Member of the Governing Body and an officer of the Academy appointed for this purpose and such Proxies duly cleared by the Committee shall be binding and cannot be questioned by any Member.

(vi) If the Member, who has given proxy for a particular Meeting, is present at the same Meeting the proxy given by him/her would automatically get cancelled.

(vii) **Form of Proxy :**

The Proxy shall be appointed in the following form or in a form as nearer thereto as possible.

Siddhartha Academy of General & Technical Education

VIJAYAWADA - 520 010

PROXY FORM

I, of being a Life Member of Siddhartha Academy of General & Technical Education hereby appoint Sri of Life Member of Academy of failing him, Sri of Life Member of Academy as my proxy to attend and vote for me on my behalf at the General Meeting of the Academy to be held on and at any adjournment thereof.

Affix
0.30
Paise
Revenue
Stamp

Signature with Stamp

Note : This form shall be used specifically by the proxy to vote in favour of resolution/s No. or against resolution/s No. as contained in the Notice convening the General Meeting.

Unless the Member desires to give specific instructions to the proxy holder, this paragraph may be struck off in which case, the proxy will act as he thinks fit.

viii) In case a poll is taken on any resolution at a meeting, the result of such poll shall be announced at such time as may be decided by the Chairman after counting of the votes polled is carried out on the report thereon submitted to him by the scrutineers appointed by the Chairman for this purpose, consisting of a Member present at the said Meeting and an officer of the Academy.

8. **Management** : The over-all management and administration of the Academy and as institutions shall vest with the Governing Body, duly constituted under clause 9, subject to however that their day-to-day administration shall vest with the office-bearers.

By AGM Resolution dt.22-11-1981.

9. **Governing Body** : The Governing Body, shall consist of a total of 21 members. [Deleted - By AGM Resolution dt. 4-12-2008) consisting of the President, two Vice-Presidents, one Secretary, two Joint-Secretaries, one Treasurer and 14 members. The composition of the total strength shall be in the following manner.

(i) (a) Deleted by AGM Resolution dt. 4-12-2008.

i) **'Life Members** : The 21 members from among the members in Clause 3 above (By AGM Resolution dt. 4-12-2008.) shall be elected by the General Body provided, however, that any casual vacancy arising among the members of the Governing Body or the Office Bearers by resignation or death or any other type of disqualification as contained herein or in any enactment applicable to the Academy, may be filled by the Governing Body and the person or persons so appointed shall hold office until the date of the expiry of the term of the outgoing member.

By AGM Resolution dt. 16-3-1983.

By AGM Resolution dt. 4-12-2008

ii) **Election** : The first Governing Body shall hold office for a period of 5 years. Thereafter the members of the Governing Body shall be elected once in every 3 years at the Annual General Body Meeting held in the month of September^{2,4} or on such extended date as may be decided upon by the Governing Body and that such extension shall not exceed 3 months. They shall hold office for a period of 3 years from the date of election or until the new Governing Body is elected;

1. By AGM dated 22-11-1981.

2. By AGM dated 17-4-1982.

4. By AGM dated 26-3-1984.

iii) ⁵The Procedure for the election of members to the Governing Body shall be as prescribed below :

- a) When the election becomes due in any year the Governing Body, in that year, will nominate a member of the Academy to act as "Returning Officer" to conduct the election of the members to the Governing Body. The Secretary will inform the Members about the nomination of the Returning Officer in his Report and Notice of Annual General Meeting which will be sent to the Members 15 days in advance before the date of the Annual General Meeting and Election.
- b) Any member/s who would wish to file nomination/s for membership in the Governing Body either individually or for a panel of 21 names shall have to obtain the nomination formss either in person or through Courier Service under acknowledgement due from the Office of Siddhartha Academy.
- c) Every such nomination paper shall be signed by the candidate and also by Proposer and a Seconder and all the three being valid members of the Siddhartha Academy and all such filled-in nomination forms should be submitted to the Returning Officer either in person or by Speed Post or by Courier Service with acknowledgement due so as to reach the Returning Officer positively seven clear days before the date of the General Body Meeting and Election.
- d) If any candidate that has been nominated for Election or his/her Proposer / Seconder is or all of them are found to be ineligible to vote under these Articles of Association or any other rules and regulations either under Societies Registration Act or any other enactment applicable to such nomination or nominations shall be rejected by the Returning Officer declaring them as invalid.
- e) List of the names of the members whose nominations have been declared valid either for individual membership or for a panel of 21 names will be given to all the voters namely members present at the time of voting either in person or by proxy.

5. By AGM dated 11.-11-1999

- f) The Returning Officer will be requested first by the President of the Meeting just before taking up of that part of the agenda to conduct the election. The Returning Officer starts the election process giving the details of valid nominations. He requests the members to elect either by voice vote or by show of hands a panel of 21 names in whose favour the nomination forms are received or the individual members who filed nominations.
- g) If a poll demanded or becomes necessary when contesting candidates exceed the required number of members, the Returning Officer will distribute one ballot paper to each voter namely member of the Academy present either in person or by Proxy to enable the member to cast his/her vote in favour of any member/members/ a panel of 21 members as per his/her choice. The ballot paper contains the names of the contesting candidates and the procedure to cast the vote.
- h) The filled-in ballot paper will have to be dropped in a box separately arranged for this purpose and at the end of the time prescribed for voting the Returning Officer, with the help of the Officers of the Academy, will open the box and make a counting of the ballot papers and announces the number of votes polled for each members/ members/ panel of 21 names and declares the names of the winning member/members/ panel of 21 names who secured the majority of votes polled by the members present either in person or by proxy.
- i) The Returning Officer shall reject a ballot paper and declare it to be invalid :
 - i) If no cross mark has been made by the vote opposite the name of any candidate
 - ii) If the cross marks are made opposite the names of more than the number of candidates to be elected

- iii) If the ballot paper has been signed by the voter
 - iv) when a cross mark made by the voter in the ballot paper is in between the names of two candidates or
 - v) If the intention of the voter is confusing on account of any other kind of marking on the ballot paper.
- j) The Returning Officer, at the end of the counting, shall draft and sign a separate report in respect of each member or panels of members, as the case may be, specifying the number of valid and invalid votes in favour of each of the contesting candidates or panel of members and arranging the names of the candidates in the order of the number of votes secured by each of them. The requisite number of candidates/ panels comprising 21 members that have secured the largest number of votes in a descending order shall be declared to have been duly elected to the Governing Body. The Returning Officer will hand-over the signed "result declaration form" after the announcement of the results in the Meeting to the President of the Meeting and the same will subsequently be kept in proper custody in the Academy Office for a minimum period of 3 years after the election.
- k) All the decisions of the Returning Officer shall be final in all matters of the conduct of the election till the announcement of final results and binding on all the members unless it is proved that he has not conducted the election in a free and fair manner.
- iv. The Governing Body shall elect a President, two Vice-Presidents, a Secretary, two Joint Secretaries and a Treasurer from amongst themselves within 24 hours from the time of general election.

- v. The first Governing Body will be the following :

1. Dr. Pinnamaneni Venkateswara Rao	President
2. Sri M. Sitarama Rao	Vice-President
3. Sri Veeramachaneni Subba Rao	Vice-President
4. Sri Y. Venkateswara Rao	Secretary
5. Dr. B. Rama Rao	Joint Secretary
6. Sri B.S. Appa Rao	Joint Secretary
7. Sri M. Subba Rao	Treasure
8. Sri Chalasani Dutt	Member
9. Sri Adusumilli Ramachandra Rao	-do-
10. Sri S. Ramakrishna	-do-
11. Sri Damera Satyanarayana	-do-
12. Sri K. Jayadev	-do-
13. Sri Chanumolu Venkaiah	-do-
14. Sri C. Thandavakrishna	-do-
15. Sri Gullapalli Madhava Rao	-do-
16. Sri K.J.N. Prasad	-do-
17. Sri B.V. Kutumba Rao	-do-
18. Sri Garapati Venkateswara Rao	-do-
19. Sri A.V.M. Caesar	-do-
20. Sri Kollipara Ramakrishna	-do-
21. Sri Chukkapalli Pitchayya	-do-

10. **Functions of the Governing Body :**

The Governing Body shall :

- (a) have power to co-opt 5 members in addition to the 21 elected members (Deleted - By AGM Resolution dt.4-12-2008) on to the

Governing Body. The co-opted members need not be the members of the General Body and shall have no voting power.

- (b) exercise general control over the policies of the institutions, establish and maintain sound traditions to attain the aims and ideals of the Academy
- (c) have the power to lease, sell, transfer or purchase any properties on behalf of the Academy or for the institutions under its management.
- (d) have the power to appoint any person or persons in Enquiry Committee, to inspect the staff registers, accounts and other documents of the institutions managed by the Academy;
- (e) call for reports from the Principals of the colleges and Heads of other institutions under its management from time to time and to review the same.
- (f) maintain, construct or alter any structure or buildings and provide amenities to the staff and the students
- (g) have power to appoint persons to the posts other than the teaching staff and to deal with them
- (h) make arrangements for the audit of the accounts of the Academy and the institutions under its management by the auditors, who shall be appointed by the Governing Body in the first year and by the General Body subsequently
- (i) prepare and submit Annual Budgets for the approval of the General Body
- (j) have the power to admit new members of the Academy on a proposal sponsored by at least 2 members of the Governing Body
- (k) present the Annual accounts including the Balance Sheet and the Audit Report of the previous year and budget estimates for the coming year before the Annual General Body Meeting

- (l) make rules and regulations or bye-laws for the administration of the institutions run by the Academy
- (m) be the custodian of all the properties of the Academy
- (n) have power to borrow or otherwise raise funds on behalf of the Academy as well as the Institutions under its management and to spend the same for the achievement of the objects of the Academy
- (o) ¹The Governing Body may delegate any of its powers to any committee to be constituted for specific purpose and for specific periods.
- (p) ¹The Governing Body shall have power to write off any arrears or compromise any litigation and to authorise the Secretary deal with such arrears or compromise any litigation.

11. Meetings of the Governing Body :

- (a) **Ordinary Meetings** : The Governing Body shall meet at least once in a month and 7 days notice shall be given by the Secretary to convene such meetings;
- (b) **Emergency Meetings** : The President or the Secretary may call for an Emergency Meeting on his own initiative to transact matters of urgent importance with such notice as may be practicable under the exigencies of the circumstances. The notice of every meeting shall indicate the time, place and date of the meeting together with the agenda and may be sent either under certificate of posting or by personal delivery However, this does not apply for Emergency meetings, which can be convened by employing other modes of communication;
- (c) Every member of the Governing Body shall have the right to send proposals in writing to the Secretary for inclusion in the agenda three days before the meeting date. With the permission of the President any matter may be moved for consideration in the meeting by any member.

1. By AGM dated 22-11-1981.

(d) All matters shall be decided by a vote of majority of the members present. The President can exercise his casting vote in the event of a tie;

(e) The quorum for the meeting of the Governing Body shall be SEVEN.

12. President :

(a) The President shall preside over all the meetings of the General Body and Governing Body;

(b) The President shall have the right to call for an Emergency Meeting of the General Body or Governing Body for transacting matters of urgent importance, if the Secretary fails to do so;

(c) When the President happens to be out of station for more than a month, he shall delegate his powers in writing to one of the Vice-Presidents to act as President incharge during his absence;

(d) ⁵The Bank Accounts of the Academy shall be operated by affixing the signatures of any two of the three office bearers of the Academy namely President, Secretary and Treasurer.

13. Vice-Presidents :

In the absence of the President, one of the Vice-Presidents shall preside over the meetings of the General Body and Governing Body and perform all the functions of the President.

14. Secretary :

(a) The Secretary shall be in charge of all the records of the Academy and shall be responsible for their proper custody;

(b) The Secretary shall convene the Meetings of the General Body and Governing Body as provided for in these regulations.

(c) The Secretary shall convene the meeting of the General Body if a requisition is made to him in writing by the members of the General Body as per clause 7 (c);

(d) ¹The Secretary shall be the Chief Executive and shall carry out all the resolutions of the General Body, Governing Body, Office Bearers and Committees constituted by the Governing Body.

5. By AGM Resolution dated 11-11-1999.

1. By AGM Resolution dated 22-11-1981.

(e) The Secretary shall place at the Annual General Body Meeting the Budget estimates for the coming year and the audited annual accounts including the audited balance sheets of the Academy and the institutions managed by the Academy for the completed previous year;

(f) The Secretary shall be liable to sue and be sued in the name of the Academy;

(g) ⁵The Bank Accounts of the Academy shall be operated by affixing the signatures of any two of the three Office bearers namely President, Secretary and Treasurer.

(h) The Secretary shall prepare the agenda for the meetings of the General Body and the Governing Body in consultation with the President;

(i) The Secretary shall also act as the Ex-officio Correspondent of all the institutions owned and managed by the Academy till independent Correspondent or Correspondents are appointed for the institutions;

(j) The Secretary shall maintain or cause to be maintained the minutes of the proceedings of all the meetings of the General Body, Governing Body, Office-bearers' and Committees which shall be signed by the President of the meeting. They constitute the permanent record of the Academy;

(k) The Secretary functioning as the Correspondent or the Correspondents duly appointed shall;

i. look after the day to day administration of institutions managed by the Academy;

ii. call for and obtain from the heads of the institutions information required from time to time by the Educational Department of the Government of Andhra Pradesh, Andhra University, University Grants Commission, any State or Central Authority and the Governing Body;

iii. have the power to award punishment such as suspension or withholding increment to any of the members of the staff.

5. By AGM Resolution dated 11-11-1999.

1. By AGM dated 22-11-1981.

The affected party may appeal against the orders of the correspondent within 15 days of receipt of such orders to Governing Body¹. The decision of the 'Governing Body shall be final;

- iv. carry out all Government orders, proceedings of the Director or Public Instruction, Government of Andhra Pradesh and of the University;
- (l) ¹The Secretary may delegate any of the above powers to one of the Joint Secretaries or other Office Bearers in their absence.
- (m) ¹The Secretary and Treasurer at the request in writing of the Correspondent of the Institution owned and managed by the Academy, or as and when the Academy is in need of funds for the purposes of carrying on the objects of the Academy shall jointly borrow monies in the name of the Academy from the members of the Academy or from outside subject to the prior approval of the Governing Body;

15. Treasurer :

- (a) The Treasurer shall be the Chief Custodian of all the properties of the Academy and the books of accounts of the Academy and the institutions managed by it;
- (b) The Treasurer shall be in charge of all cash and other finances of the Academy;
- (c) ⁵The Bank Accounts of the Academy shall be operated by affixing the signatures of any two of the three Office Bearers namely President, Secretary and Treasurer.
- (d) The Treasurer shall operate the Bank accounts of the Academy jointly with the Secretary or President;
- (e) He shall be the joint signatory of all loans borrowed by the Secretary in the name of the Academy;
- (f) The Treasurer shall make payment of the bills countersigned by the Secretary;
- (g) The Treasurer shall look after the accounts of the Academy;
- (h) The Treasurer shall supervise and look into the accounts maintained by the institutions owned and managed by the Academy.

1. By AGM dated 22-11-1981.

5. By AGM Resolution dated 11-11-1999.

- (i) The Treasurer shall supervise preparation of the accounts including Balance Sheet of the Academy and the institutions run by the Academy and submit them for Audit.
- (j) The Treasurer shall prepare budget estimates of the Academy and submit the same along with the audited statements of the Academy and institutions to the Governing Body and General Body through the Secretary.
- (k) The Treasurer shall not retain with himself more than Rs. 5000/-¹ at any time in cash for more than one week;

16. No Confidence Motion :

- (a) All or any of the office bearers may be removed by 2/3rd majority of the members of Governing Body in a meeting called specially for that purpose. No such resolution can be passed within one year from the date of election of such office bearers.

Notice of requisition of such a meeting shall be signed by at least 1/3rd of the total members of the Governing Body.

- (b) The successor in office shall be elected in the same meeting from amongst the existing members of the Governing Body, who shall hold the office for the unexpired portion of the term of Office bearers who vacate under clause (a) above;

17. Funds :

- (a) Funds of the Academy hereby constituted include the contributions of the members and the donations collected from the public and loans. If any, raised from the public;
- (b) Funds of the Academy shall be deposited in a Scheduled Bank in the name of the Academy and the Bank Accounts of the Academy shall be operated by affixing the signatures of any two of the three Office Bearers namely President Secretary and Treasurer.

1. By AGM dated 22-11-1981.

- (c) No member shall retain with himself any funds of the Academy for more than a week without being remitted to the Treasurer;
- (d) The funds shall be spent only for the attainment of the objects of the Academy and no portion there of shall be paid, transferred or diverted, directly or indirectly to any of its members through any means, provided that members working for the Academy or its institutions may be remunerated as decided by the Governing Body on ratification by the General Body.

18. Accounts :

- (a) The accounts of the Academy shall be maintained for the official year ending 31st March^{2,4} of each year;
- (b) The accounts shall be audited by the Auditors appointed by the General Body in the annual meeting;

19. General :

- (a) If, at any meeting, both the President and Vice-Presidents are absent any member from out of the members present shall be elected as Chairman of the meeting to conduct the proceedings of that meeting only;
- (b) Any subject once disposed of either in the General Body or the Governing Body shall not be re-opened within six months of such disposal. But it shall be open to the President or the Secretary to have the subject reconsidered in the light of the special circumstances or new set of facts that may arise and require immediate consideration;

20. In the event of dissolution of the Academy, all the remaining funds and assets will be transferred to any other institution having similar objects and aims and which has been recognised by the income-tax authorities under the provisions of the Income-tax Act.

2. By AGM dated 17-4-1982.
4. By AGM dated 26-3-1984.

ARTICLES OF ASSOCIATION - PART-II
Added by Special Meeting Dt. 02-08-2024
Rules and Regulations of the Institution Siddhartha Academy of
Higher Education, Deemed to be University as per
UGC Regulations (Institutions Deemed to be Universities)
Regulations, 2023

(1) Definitions - In these Memorandum of Association and Rules of the Deemed to be University, unless the context otherwise requires-

- (i) Deemed to be University means : Siddhartha Academy of Higher Education.
- (ii) "Academic Council" means the academic council of the institution deemed to be University;
- (iii) "Act" means the University Grants Commission Act, 1956 (3 of 1956);
- (iv) "affiliated college" means a college recognised by, associated with and admitted to the privileges of a University;
- (v) "Board of Studies" means the Board of Studies of a Department of the institution deemed to be University;
- (vi) "Campus" means campus (single or multiple locations within the city) of the institution deemed to be University wherein its facilities, faculty, staff, students, and Academic Departments are situated;
- (vii) "Centre" means a centre of studies of the institution deemed to be University;
- (viii) "Chancellor", "Vice-Chancellor", and "Pro-Vice-Chancellor" means the Chancellor, Vice-Chancellor and Pro-Vice-Chancellor of the institution deemed to be University, respectively;
- (ix) "College" means any institution whether affiliated college or constituent college, known as such or by any other name and provides undergraduate or postgraduate or Ph.D. programmes or all together, for obtaining any qualification from a University, in accordance with the rules and regulations of such University, which has been recognised as competent by the University Grants Commission to provide such programmes or courses of study;

- (x) "Commission" means the University Grants Commission (UGC) constituted under the Act;
- (xi) "constituent college" means a college operating under the administrative, academic, and financial control of the sponsoring body;
- (xii) "constituent unit" means an academic unit (Schools or centres or departments) of the institution existing on the date of submission of a proposal to declare an institution to be an institution deemed to be University;
- (xiii) "Department" means a department of studies of the institution deemed to be University;
- (xiv) "distinct category" means an existing institution or an institution starting from the beginning with the focus on teaching or research in the unique disciplines or addressing the strategic needs of the country or engaged in the preservation of Indian cultural heritage or preservation of the environment or dedicated to skill development or dedicated to sports or languages or any other discipline, as so determined by the Expert Committee approved by the Chairman of the Commission;
- (xv) "Executive Council" means the executive council of the institution deemed to be University;
- (xvi) "Expert Committee" means a committee consisting of academics and other experts from other fields and includes representatives of the statutory bodies and approved by the Chairman of the Commission;
- (xvii) "Government" means the Department in the Ministry of Education in the Central Government dealing with the higher education;
- (xviii) "institution" means an institution of higher education engaged in teaching and research at the undergraduate, post-graduate or higher level;
- (xix) "institution deemed to be University" means an institution of higher education so declared by the Central Government by notification under section 3 of the Act, on the advice of the Commission;
- (xx) "main campus" means the campus of the institution deemed to be University, where its major facilities, faculty, staff, students,

- academic departments and administration are situated;
- (xxi) MoA/Rules of means Memorandum of Association and/or Rules of Siddhartha Academy of Higher Education, Vijayawada as embodied in the Memorandum of Association and Articles of Association of Siddhartha Academy of General and Technical Education the sponsoring society.
- (xxii) "NAAC" means the National Assessment and Accreditation Council;
- (xxiii) "NBA" means the National Board of Accreditation;
- (xxiv) "necessary infrastructure" means the infrastructure required under the norms of the concerned statutory body or the Commission, as the case may be;
- (xxv) "NEP" means the National Education Policy, 2020;
- (xxvi) "NIRF" means the National Institutional Ranking Framework;
- (xxvii) "notification" means a notification issued by the Central Government in the Official Gazette declaring an institution of higher education, as an institution deemed to be University under section 3 of the Act;
- (xxviii) "off-campus" means the premises of the institution deemed to be University, approved by the Government, other than the main campus or the campuses;
- (xxix) "off-shore campus" means the premises of the institution deemed to be University, approved by the Government, outside India, other than the main campus in India;
- (xxx) "processing fee" means the fee to be paid by the applicant institution to the Commission along with the application for processing such application;
- (xxxi) "Regulations" means the University Grants Commission (Institutions deemed to be Universities) Regulations, 2023.
- (xxxii) "school" or "faculty" means a school or faculty of studies of the institution deemed to be University;
- (xxxiii) "sponsoring body" means a body being a charitable or a not-for-profit society or trust or a company under section 8 of the Companies Act, 2013 (18 of 2013), submitting an application for declaring an institution under its administrative, academic and financial control as an institution deemed to be University;
- (xxxiv) "Standing Committee" means a committee consisting of

academics and other experts from other fields and includes representatives of the statutory bodies and approved by the Chairman of the Commission;

- (xxxv) "statutory body" means a body constituted under any law for the time being in force for determining or maintaining standards of quality in the relevant areas of higher education, including the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Dental Council of India (DCI), the Indian Nursing Council (INC), the National Council for Teacher Education (NCTE) and the National Medical Commission (NMC), or any other statutory body established under an Act of Parliament;
- (xxxvi) "teacher" means professors, associate professors, assistant professors and such other academic staff as may be appointed for imparting instructions or conducting research in the institution deemed to be University including the adjunct faculty or professor of practice or visiting faculty; and
- (xxxvii) the words and expressions used in these regulations and not defined, but defined in the Act shall have the same meanings respectively assigned to them.

(2). Corpus Fund –

- (1) A corpus fund of rupees twenty-five crores or as decided by the Commission from time to time, shall be created and maintained in the name of the institution deemed to be University;
- (2) The interest accrued on the corpus fund shall be used only for the purpose of further development of the institution deemed to be University; and
- (3) Institutions deemed to be Universities may invest the corpus fund in any suitable scheme or schemes.

(3). Off-campus centres-

- (1) (i) Institutions deemed to be Universities with minimum 'A' grade and above or ranked from 1 to 100 in the "Universities" category of NIRF rankings of the relevant year are eligible to set up off-campus centres.
- (ii) Institutions declared as deemed to be Universities under "distinct category" may apply for off campuses after five years of

their declaration, if they fulfill the criteria specified in clause (i).

- (2) The Institution Deemed to be University shall have the infrastructure at the proposed off-campus centres in accordance with the norms and standards specified by the relevant statutory body or the Commission, as the case may be, and the Institute shall start the off-campus centre with a minimum of five under-graduate or post-graduate or research or combination thereof with a minimum of one thousand students, of which not less than one-fifth of the students shall be post-graduate or research students with fifty teachers and with required infrastructure facilities.
- (3) The Government may withdraw the approval granted for starting the off-campus centre if at any time, it is found that the information provided by the institution deemed to be University is incorrect and in order to protect the interests of students enrolled at such centre, the institution deemed to be University shall take necessary action for shifting of such students to the main campus.
- (4) The Institution deemed to be University shall start new courses or programmes in any field in their existing campus and approved off-campus centres only with the prior approval of its Executive Council and also, wherever applicable, with the approval of the relevant statutory bodies:

(4). Off-shore campus -

- (1) Institutions deemed to be Universities may start or establish off-shore campuses with the prior approval of the Central Government in accordance with the provisions of the Act, rules and regulations made there under.
- (2) Existing off-shore campuses shall continue to operate, provided they have obtained proper permissions and approval.

(5). Monitoring -

- (1) The Commission shall monitor the performance and academic outcomes of the institutions deemed to be Universities (2) The Commission shall decide on the physical verification of an institution deemed to be University or constitute teams for such verification on its own or upon receipt of any complaint against the accuracy and veracity of the information submitted to the Commission and also hosted on the website of the institution.

(6). Governance -

- (1) The Institution deemed to be University shall be registered as a not-for profit society under the Societies Registration Act, 1860 (21 of 1860) or as a not-for-profit trust under the Indian Trusts Act, 1882 (2 of 1882) or as a not-for-profit company registered under section 8 of the Companies Act, 2013 (18 of 2013):

PROVIDED that a sponsoring body exclusively established for running educational institutions shall be exempted from registering as a separate not-for-profit society or trust or a company and the sponsoring body shall specifically mention in its registration deed that the sponsoring body is exclusively for running educational activities and no other activities are being carried out or shall be carried out in the future under it:

PROVIDED further that if the sponsoring body of an existing institution deemed to be University does not have a society or trust or company exclusively for running educational institutions, it shall form a new not-for-profit society or trust or company, for the purposes of institution deemed to be University and in such cases, the sponsoring body shall be exempted from transferring its moveable and immovable assets to the newly created society or trust or company, if such sponsoring body provides a notarised affidavit to the effect that the entire moveable and immovable assets allocated to the institution deemed to be University shall not be leased or otherwise disposed of without the prior permission of the Commission:

PROVIDED also that the sponsoring body shall make available the necessary infrastructure for operating the institution deemed to be University without any rental or other such charges.

- (2) All moveable and immovable assets of the institution deemed to be University shall be used for the purposes of conducting academic activities, promotion of research and related administrative requirements of the institution deemed to be University, including the outreach educational activities.

- (3) The highest governing body of the institution deemed to be University shall be the Executive Council to be headed by the Vice-Chancellor and consisting of not less than ten and not more than thirteen members.
- (4) The Executive Council shall be the principal executive body of the institution deemed to be University
- (5) The composition of the Executive Council shall be as under -
- (a) Vice-Chancellor - Chairperson;
 - (b) Pro-Vice-Chancellor (wherever applicable);
 - (c) two members from amongst the Deans of schools of studies, by rotation, to be appointed by the Vice-Chancellor;
 - (d) one Professor, who is not a Dean, by rotation, to be appointed by the Vice-Chancellor;
 - (e) one Associate Professor, by rotation, to be appointed by the Vice-Chancellor;
 - (f) one Assistant Professor, by rotation, to be appointed by the Vice-Chancellor;
 - (g) One representative shall be nominated by the Commission; (h) up to four nominees of the Sponsoring body; and
 - (i) the Registrar, who shall be the *ex-officio* Secretary of the Executive Council.

(7). Tenure of the members of Executive Council -

- (1) All the members of the Executive Council, other than the Vice-Chancellor and Pro-Vice-Chancellor, shall hold office for a term of three years and in the case of Deans, the term shall be three years or until they hold the office of Dean, whichever is earlier.
- (2) Members of the Executive Council appointed by the Vice-Chancellor from Professor, Associate Professor and Assistant Professor category shall hold office for a period of one year or till such time they cease to be teachers of the University, whichever is earlier.

(8). Powers and limitations of Executive Council -

- (1) The Executive Council shall have the power of management and administration of the institution deemed to be University.

- (2) The Executive Council shall be the final decision-making body of the institution deemed to be University in respect of every matter of the institution deemed to be University, including academic, administrative, personnel, financial, and developmental matters.
- (3) Subject to the provisions of these regulations and the rules of the institution deemed to be University, the Executive Council shall, in addition to all other powers vested in it, have the following powers, namely :—
 - (a) to appoint such Professors, Associate Professors, Assistant Professors and other academic staff, including Chairs, as may be necessary, on the recommendation of the Selection Committee constituted for the said purpose and to fill up temporary vacancies therein;
 - (b) to regulate and enforce discipline amongst the employees of the institution in accordance with the rules of the institution deemed to be University;
 - (c) to provide for the appointment of Visiting Professors, Emeritus Professors, Professor of Practice, Consultants, Scholars, etc., and determine the terms and conditions of such appointments;
 - (d) to exercise such other powers and perform such other duties as may be conferred or imposed on it by the rules and regulations of the institution deemed to be University;
 - (e) to make rules and regulations for the institution deemed to be University; and

(9). Meetings of Executive Council -

- (1) The Executive Council shall meet at least four times a year (minimum two in one semester), with not less than seven days' prior notice given before every meeting of the Executive Council and emergency meetings may be convened at a shorter notice, for reasons to be recorded in writing for such emergency meeting.
- (2) One-third of the total number of members of the Executive Council shall form the quorum for the meeting.
- (3) In the absence of the Vice-Chancellor, the Pro-Vice Chancellor shall preside over the meeting; and where there is no Pro-Vice-

Chancellor in an institution deemed to be University, a member chosen by the other members of the Executive Council present at the meeting, shall preside over the meeting.

- (4) Every member of the Executive Council including the Chairperson, shall have one vote and the decisions at the meetings of the Executive Council shall be taken by simple majority; and in case of a tie, the Chairperson shall have a casting vote.
 - (5) Any business, which may be urgent in nature, may be carried out by circulation amongst its members.
 - (6) A copy of the minutes of each meeting shall be furnished to the Chancellor of the institution deemed to be University, as soon as possible after the convening of the meeting.
- (10). Termination of membership -** If a member other than the Vice-Chancellor and those representing the teachers, accepts a full-time appointment in the institution deemed to be University or fails to attend three consecutive meetings of the Executive Council, without proper leave of absence, such member shall cease to be a member of the Executive Council.
- (11). Delegation of powers of Executive Council -** The Executive Council may, by a resolution, delegate to the Vice Chancellor or any other officer or faculty or to a Committee of officers or faculties of the institution deemed to be University, such powers as it may deem fit, subject to the condition that the action taken by the Vice-Chancellor or the officer or faculty or the Committee in the exercise of the powers so delegated, shall be reported at the next meeting of the Executive Council.
- (12). Other authorities of institution deemed to be University -**

A. Academic Council:

- (1) The Academic Council shall be the principal academic body of the institution deemed to be University and shall, subject to the provision of the rules of the institution deemed to be University, co-ordinate and exercise general supervision over the academic policy of the institution deemed to be University.
- (2) The composition of the Academic Council shall be as under—

- (I) Vice Chancellor - Chairperson;
- (ii) Pro Vice-Chancellor (wherever applicable);
- (iii) Deans of faculties of the schools and heads of the departments or centres;
- (iv) up to ten Professors (excluding those who are Deans of schools and heads of departments or centres) by rotation, to be nominated by the Vice-Chancellor giving due regard to the representation of different schools or departments or centres;
- (v) up to five Associate Professors from departments or centres other than the heads of the departments or centres, by rotation, to be appointed by the Vice-Chancellor;
- vi) up to five Assistant Professors from the departments or centres other than the heads of the departments or centres, by rotation, to be appointed by the Vice-Chancellor;
- vii) six persons of repute from amongst the educationists or experts for their specialised knowledge, who are not in the service of the institution deemed to be University, nominated by the Vice Chancellor; and
- viii) the Registrar, who shall be the *ex-officio* Secretary of the Academic Council.

(3) The representation of different categories shall be through rotation and not through an election and the term of members, other than the *ex-officio* members, shall be three years and the Controller of Examination shall be the permanent invitee to the meetings of the Academic Council.

B. Powers and Functions of Academic Council: Subject to the provisions of these regulations and rules of the institution deemed to be University, the Academic Council shall, in addition to all other powers vested in it, have the following powers, namely:—

- (a) to exercise general supervision over the academic policies of the institution deemed to be University and

to give directions regarding methods of instruction, co-ordination of teaching among departments or faculties or schools or centers, evaluation of research and improvement of academic standards;

- (b) to bring about and promote inter-departmental, inter-faculty, inter-school, inter-center co-ordination and to establish or appoint such committees or boards, as may be deemed necessary for the purpose;
- (c) to consider matters of general academic interest either on its own initiative, or on a reference by a department or faculty or school or centre or the Executive Council, and to take appropriate action thereon;
- (d) to prescribe courses or programmes of study leading to degree and diploma of the institution deemed to be University;
- (e) to make arrangements for the conduct of examinations in conformity with the rules and bye-laws of the institution deemed to be University;
- (f) to maintain proper standards of the examination;
- (g) to recognise diplomas and degrees of Universities and other Institutions and to determine equivalence with the diplomas and degrees of the institution deemed to be University;
- (h) to institute Fellowships, Scholarships, Medals, Prizes, etc.;
- (i) to frame rules covering the academic functioning of the institution deemed to be University, admissions, examinations, award of fellowships and studentships, free-ships, concessions, attendance, discipline, residence, etc.;
- (j) to take a periodical review of the activities of the departments or centres and to take appropriate action to maintain and improve the standards of instruction;
- (k) to recommend the institution of teaching posts (Professors, Associate Professors, and Assistant

- (l) Professors) to the Executive Council;
to make recommendations to the Executive Council for the establishment or abolition of departments or centres or schools or faculties, etc.
- (m) to make recommendations to the Executive Council;
and
- (n) to exercise such other powers and to perform such other duties, as may be conferred or imposed upon it by the rules of the institution deemed to be University.

C. Meeting of Academic Council — (1) The Academic Council shall meet as often as necessary but not less than four times (at least two times in a semester) during an academic year with not less than seven days prior notice being given before every meeting of the Academic Council and emergency meetings may be convened at a shorter notice, for reasons to be recorded in writing for such emergency meeting.

- (2) One-third of the total number of members of the Academic Council shall constitute the quorum for the meeting of the Academic Council.
- (3) Each member, including its Chairperson, shall have one vote, and decisions at the meetings of the Academic Council shall be taken by simple majority; and in case of a tie, the Chairperson shall have a casting vote.
- (4) Any business that may be necessary for the Academic Council to perform, which may be urgent in nature, may be carried out by circulation amongst its members.

(13). Finance Committee - (1) The composition of the Finance Committee shall be-

- (i) Vice Chancellor - Chairperson;
- (ii) Pro Vice-Chancellor (wherever applicable);
- (iii) one person nominated by the society or trust or company, as the case may be (wherever applicable);
- (iv) three persons to be nominated by the Executive Council,

out of whom at least one shall be a member of the Executive Council;

- (v) One representative shall be nominated by the Commission;
 - (vi) three persons to be nominated by the Chancellor;
 - (vii) Finance Officer-Secretary- ex officio
- (2) All members of the Finance Committee other than ex-officio member shall hold office for a term of three years.
 - (3) The Finance Committee shall meet at least four times in an academic year (at least twice each semester) to examine the accounts and scrutinise the proposals for expenditure and one-third of the total number of members of the Finance Committee shall form the quorum for a meeting.
 - (4) All proposals relating to the creation of posts and those items which have not been included in the Budget, shall be examined by the Finance Committee before the Executive Council considers them and to decide waiver in fees, the establishment of scholarships, freeship and any other financial benefits.
 - (5) The annual accounts and financial estimates of the institution deemed to be University prepared by the Finance Officer shall be laid before the Finance Committee for consideration and comments and thereafter the same shall be submitted to the Executive Council for approval.
 - (6) The Finance Committee shall recommend limits for the total recurring and non-recurring expenditures for the year, based on the income and resources of the institution deemed to be University.

(14). Board of Studies - (1) There shall be one Board of Studies for each department or school of the institution deemed to be University. The composition of the Board of Studies shall be-

- (i) Dean of school or Head of the department - Chairperson;
- (ii) all Professors of the school or department;
- (iii) two Associate Professors of the school or department, by rotation;

(iv) two Assistant Professors of the school or department, by rotation; and

(v) two external experts to be co-opted for their specialised knowledge.

(2) Subject to the overall control and supervision of the Academic Council, the functions of a Board of Studies shall be to approve subjects for research for various degrees and other requirements of research degrees and to recommend to the concerned School Board in such manner as may be prescribed by the rules of the institution deemed to be University regarding—

(a) courses of studies;

(b) appointment of supervisors for research; and

(c) measures for the improvement of the standards of teaching and research.

(3) The powers and functions of the Board of Studies shall be prescribed by the rules of the institution deemed to be University.

(15). Selection Committee for appointment of teaching staff-There shall be one or more Selection Committees constituted, for making recommendations to the Executive Council for appointment to the post of Professors, Associate Professors, Assistant Professors and such other posts as may be prescribed, in accordance with the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018.

(16). Disqualification- (1) A person shall be disqualified for being chosen as, and for being, a member of any of the authorities, or being appointed as, and for being, an officer, of the institution deemed to be University if—

(a) if he or she is of unsound mind; or

(b) if he or she is an un-discharged insolvent; or

(c) if he or she has been convicted by a court of law for an offense involving moral turpitude and sentenced in respect thereof to imprisonment for not less than six months; or

(d) if he or she has not been appointed as per the provisions of these regulations.

(2) If any question arises as to whether a person is or had been subjected to any of the disqualifications mentioned above, the question shall be referred to the Chancellor, and his or her decision shall be final and no suit or other proceedings shall lie in any civil court against such decision.

(17). Miscellaneous matters relating to different authorities - (1) If any question arises, as to whether any person, other than Government nominated or appointed, has been duly nominated or appointed as, or is, entitled to be a member of any authority or any committee of the institution deemed to be University, the matter shall be referred to the Chancellor, whose decision thereon shall be final and binding.

(2) Any member, other than an ex-officio member of any authority, may resign by a letter addressed to the Registrar, and the resignation shall take effect as soon as it is accepted by the Chancellor or the Chairperson of the Executive Council, as the case may be.

(3) Sudden vacancies among the members of any authority or any Committee of the institution deemed to be University shall be filled by the respective authority, as soon as may be, and within a period of six months.

(18). Officers of institution deemed to be University-

A. Chancellor: (1) The Chancellor shall hold office for a period of five years from the date of assuming office and shall be eligible for re-appointment for one more term by following the procedure prescribed for the appointment of the Chancellor:

PROVIDED that the Chancellor in the institutions deemed to be Universities shall be appointed by the sponsoring body.

(2) The Chancellor shall, by virtue of his or her office, be the head of the institution deemed to be University and shall, if present, preside at the Convocations of the institution deemed to be University held for conferring degrees.

B. Vice-Chancellor: (1) The Vice-Chancellor shall be a whole-time salaried officer of the institution deemed to be University and shall be appointed by the Chancellor from a panel of three names suggested by a Search-cum-Selection Committee.

(2) The qualifications of the Vice-Chancellor shall be in accordance with the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the

Maintenance of Standards in Higher Education) Regulations, 2018.

- (3) The procedure for composition of Search-cum-Selection-Committee (SCSC) for the selection of Vice Chancellor shall be as under—

- (i) a nominee of the Chancellor, who shall be a reputed academician as the Chairperson of the Committee;
- (ii) a nominee of the Chairman, University Grants Commission; and
- (iii) an academician, with not less than ten years' service as Professor, nominated by the Executive Council.

- (4) The Vice-Chancellor shall hold office for a term of five years from the date on which he or she enters upon his or her office or until he or she attains the age of seventy years, whichever is earlier and shall be eligible for re-appointment for one more term by following the procedure prescribed for the appointment of Vice-Chancellor:

Provided that notwithstanding the expiry of the said period of five years, he or she shall continue in office until his or her successor is appointed and enters upon his or her office, however, in no case, the Vice-Chancellor shall hold office beyond the age of seventy years:

Provided further that the Chancellor may direct the Vice-Chancellor, after his or her term has expired, to continue in office for such period, not exceeding a total period of one year.

- (5) If the office of the Vice-Chancellor becomes vacant due to death, resignation or otherwise, or if he or she is unable to perform his or her duties due to ill health or any other cause, the Pro-Vice-Chancellor shall perform the duties of the Vice-Chancellor:

Provided that if the Pro-Vice-Chancellor is unavailable, the Chancellor shall appoint the senior most Professor who shall perform the duties of the Vice-Chancellor, until a new Vice-Chancellor assumes office or the existing Vice-Chancellor resumes the duties of his or her office, as the case may be.

- C. Powers and duties of Vice-Chancellor— (1) The Vice-Chancellor shall be the Principal Executive Officer and academic officer of the institution deemed to be University and shall exercise general supervision and control over the affairs of

the institution deemed to be University and give effect to the decision of all authorities of the institution deemed to be University.

- (2) The Vice-Chancellor may, if he or she is of the opinion that immediate action is necessary on any matter, exercise any power conferred on any authority of the institution deemed to be University by or under these regulations and shall report to such authority at its next meeting the action taken by him or her on such matter:

PROVIDED that, if the authority mentioned in this sub-regulation is of the opinion that such action ought not to have been taken, it may refer the matter to the Chancellor whose decision thereon shall be final:

PROVIDED further that any person in the service of the institution deemed to be University who is aggrieved by the action taken by the Vice-Chancellor under this regulation shall have the right to represent against such action to the Executive Council within ninety days from the date on which decision on such action is communicated to him and thereupon the Executive Council may confirm, modify or reverse the action taken by the Vice-Chancellor.

- (3) The Vice-Chancellor, if he or she is of the opinion that any decision of any authority of the institution deemed to be University is beyond the power of the authority conferred by the provisions of these regulations or that any decision taken is not in the interest of the institution deemed to be University, may ask the authority concerned to review its decision within sixty days of such decision and if the authority refuses to review the decision either in whole or in part or no decision is taken by it within the said period of sixty days, the matter shall be referred to the Chancellor whose decision thereon shall be final.
- (4) The Vice-Chancellor shall be the ex-officio Chairperson of the Executive Council, the Academic Council and the Finance Committee and shall, in the absence of the Chancellor, preside at the Convocations held for conferring degrees to the students.
- (5) The Vice-Chancellor shall be entitled to be present at, and address, any meeting of any authority or other body of the institution deemed to be University, but shall not be entitled to vote unless he or she is a member of such authority or body.

- (6) It shall be the duty of the Vice-Chancellor to see that these regulations are duly observed and implemented and he or she shall have all the powers necessary to ensure such implementation.'
- (7) The Vice-Chancellor shall have all the powers necessary for the proper maintenance of discipline in the institution deemed to be University, and he or she may delegate any such powers to such person or persons, as he or she may deem fit.
- (8) The Vice-Chancellor shall have the power to convene or cause to be convened the meetings of the Executive Council, the Academic Council, the Finance Committee, and other authorities.
- D. Removal of Vice-Chancellor— (1) Where there are reasons to believe that the Vice-Chancellor of an institution deemed to be University does not possess the qualifications as required under the University Grants Commission (Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and other Measures for the Maintenance of Standards in Higher Education) Regulations, 2018, or is not appointed as per the procedure stipulated in these regulations or has committed any financial or administrative impropriety, the Chairman of Commission shall constitute an enquiry committee consisting of academic, administrative or financial experts to enquire into the matter.
- (2) On the directions from the Commission, the Chancellor shall place the Vice-Chancellor under suspension, pending an enquiry.
- (3) The enquiry committee shall give an opportunity of hearing to the Vice-Chancellor before submitting its report to the Commission and where the report of the enquiry committee confirms the ineligibility or procedural violations or impropriety, as the case may be, the Commission shall direct the Chancellor to remove the Vice Chancellor by following due procedure:
- (4) Notwithstanding anything contained in these regulations, the Chancellor may, at any time after the Vice Chancellor has entered upon his or her office, by order in writing, remove the Vice- Chancellor from office on the grounds of incapacity, misconduct or violation of these regulations:

PROVIDED that the Chancellor shall make no such order unless the Vice-Chancellor has been given a reasonable opportunity of showing cause against the action proposed to be taken against him:

PROVIDED further that the Chancellor may, at any time before making such order, place the Vice- Chancellor under suspension, pending an inquiry.

- E. Pro-Vice-Chancellor — (1) On the recommendation of the Vice-Chancellor, the Executive Council shall appoint a Professor as Pro-Vice-Chancellor to discharge the duties of the Pro-Vice-Chancellor in addition to his or her duties as a Professor:

PROVIDED further that where the recommendation of the Vice-Chancellor is not accepted by the Executive Council, the matter shall be referred to the Chancellor, who may either appoint the Professor recommended by the Vice-Chancellor or ask the Vice-Chancellor to recommend name of another Professor for re-consideration by the Executive Council.

- (2) The term of office of the Pro-Vice-Chancellor shall be such as may be decided by the Executive Council, but it shall not, in any case, exceed five years or until the expiration of the term of office of the Vice-Chancellor, whichever is earlier:

PROVIDED that the Pro-Vice-Chancellor whose term of office has expired shall be eligible for re-appointment by following the procedure prescribed for the appointment of Pro-Vice-Chancellor:

PROVIDED further that the Pro-Vice-Chancellor shall, while discharging the duties of the Vice- Chancellor, continue in office, notwithstanding the expiration of his or her term of office as Pro-Vice-Chancellor, until the Vice Chancellor resumes office or a new Vice-Chancellor assumes office, as the case may be:

PROVIDED also that, in any case, the Pro-Vice-Chancellor shall retire on attaining the age of sixty-five years.

- (3) The Pro-Vice-Chancellor shall have the powers and duties as may be prescribed by the rules of the institution deemed to be University.
- (4) The Pro-Vice-Chancellor shall assist the Vice-Chancellor in respect of such matters as may be specified by the Vice-Chancellor on this behalf, from time to time, and shall also

exercise such powers and perform such duties as may be assigned or delegated to him by the Vice-Chancellor.

F. Registrar— (1) (a) The Registrar shall be a whole-time salaried officer of the institution deemed to be University and shall be appointed by the Executive Council on the recommendations of the selection committee consisting of the following:—

- (i) Vice-Chancellor - Chairperson;
- (ii) one nominee of the Chancellor;
- (iii) two members of the Executive Council nominated by it; and
- (iv) one expert not in the service of the University to be nominated by the Executive Council.

(b) The meeting of the selection committee shall be fixed after prior consultation with, and subject to the convenience of the Chancellor's nominee and the experts nominated by the Executive Council and the proceedings of the selection committee shall not be valid unless at least three of the Chancellor's nominees or persons nominated by the Executive Council attended the meeting.

(2) The Registrar shall hold office for a term of five years from the date of assuming office and shall be eligible for re-appointment for a second term by following the procedure prescribed for Registrar:

PROVIDED that, the Registrar shall retire on attaining the age of sixty-two years and the emoluments and other terms and conditions of service of the Registrar shall be such as may be prescribed by the rules of the institution deemed to be University.

(3) When the office of the Registrar is vacant or when the Registrar is, by reason of illness, absence, or any other cause, unable to perform the duties of his or her office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose.

(4) The Registrar shall be ex-officio Secretary of the Executive Council and the Academic Council, but shall not be deemed to be a member of any of these authorities.

(5) The Registrar shall be directly responsible to the Vice-Chancellor and work under his or her direction.

(6) The Registrar shall have the power to take disciplinary action against employees, excluding teachers and other academic staff, as may be specified in the order of the Executive Council and to suspend them pending inquiry, to administer warnings to them or to impose on them the penalty of censure or the withholding of increment:

PROVIDED that no such penalty shall be imposed unless the person has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him or her.

(7) An appeal shall lie to the Vice-Chancellor against any order of the Registrar imposing any of the penalties specified in sub-regulation (6).

(8) In the case where the inquiry discloses that a punishment beyond the power of the Registrar is called for, the Registrar shall, upon the conclusion of the inquiry, make a report to the Vice-Chancellor along with his or her recommendations:

PROVIDED that an appeal shall lie to the Executive Council against an order of the Vice-Chancellor imposing any penalty.

(9) It shall be the duty of the Registrar—

- (a) to be the custodian of the records, the common seal, and such other property of the institution deemed to be University as the Executive Council shall commit to his or her charge;
- (b) to issue all notices convening meetings of the Executive Council, the Academic Council, and any Committees appointed by those authorities;
- (c) to keep the minutes of all the meetings of the Executive Council, the Academic Council, and any Committees appointed by those authorities;
- (d) to conduct the official correspondence between the Executive Council and the Academic Council;
- (e) to supply to the Chancellor copies of the agenda of the meetings of the authorities of the institution deemed to be University as soon as they are issued and the minutes of such meetings;

- (f) to represent the institution deemed to be University in suits or proceedings by or against the University, sign powers of attorney and verify pleadings or depute his or her representative for the purpose;
- (g) to perform such other duties as may be specified in the rules of the institution deemed to be University or as may be required from time to time by the Executive Council or the Vice-Chancellor, as the case may be;
- (h) to enter into an agreement, sign documents, and authenticate records on behalf of the institution deemed to be University;
- (i) to make arrangements to safeguard and maintain the buildings, gardens, office, canteen, cars and other vehicles, laboratories, libraries, reading rooms, equipment and other properties of the institution deemed to be University; and (j) to conduct the official correspondence on behalf of the authorities of the institution deemed to be University.

G. Finance Officer— (1) The Finance Officer shall be appointed by the Executive Council on the recommendations of a selection committee constituted for the purpose and he or she shall be a whole-time salaried officer of the institution deemed to be University.

- (2) The Finance Officer shall be appointed for a term of five years and shall be eligible for re-appointment by following the procedure prescribed for the appointment of the Finance Officer:
Provided that, the Finance Officer shall retire on attaining the age of sixty-two years.
- (3) The emoluments and other terms and conditions of service of the Finance Officer shall be such as may be prescribed by the Executive Council from time to time.
- (4) When the office of the Finance Officer is vacant or when the Finance Officer is, by reason of illness, absence or any other cause, unable to perform the duties of his or her office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose.

- (5) The Finance Officer shall be ex-officio Secretary of the Finance Committee but shall not be deemed to be a member of such Committee.
- (6) The Finance Officer shall—
 - (a) exercise general supervision over the funds of the institution deemed to be University and shall advise it as regards its financial policy; and
 - (b) perform such other financial functions as may be assigned to him by the Executive Council or as may be prescribed by the rules of the institution deemed to be University.
- (7) Subject to the control of the Executive Council, the Finance Officer shall—
 - (a) ensure that the limits fixed by the Executive Council for recurring and non-recurring expenditures for a year are not exceeded and that all amounts of money are expended on the purpose for which they are granted or allotted;
 - (b) be responsible for the preparation of annual accounts and the budget of the institution deemed to be university and for their presentation to the Executive Council;
 - (c) keep a constant watch on the state of the cash and bank balances and on the state of investments;
 - (d) watch the progress of the collection of revenue and advice on the methods of collection employed;
 - (e) ensure that the registers of buildings, land, furniture, and equipment are maintained and up-to-date and that stock-checking is conducted, of equipment and other consumable materials in all offices, departments, schools, faculties, centers and specialised laboratories;
 - (f) bring to the notice of the Vice-Chancellor un-authorized expenditure and other financial irregularities and suggest disciplinary action against persons at fault;
 - (g) call for from any office, department, school, faculty, centre, laboratory, etc. maintained by the institution deemed to be University any information or returns that he or she may consider necessary for the performance of his or her duties; and

(h) work under the direction of the Vice-Chancellor and shall be responsible to the Executive Council through the Vice-Chancellor.

H. Controller of Examinations — (1) The Controller of Examinations shall be appointed by the Executive Council on the recommendations of a selection committee constituted for the purpose and he or she shall be a whole-time salaried officer of the institution deemed to be University.

(2) The Controller of Examinations shall be appointed for a term of five years and shall be eligible for reappointment by following the procedure prescribed for the appointment of Controller of Examination:

Provided that the Controller of Examinations shall retire on attaining the age of sixty-two years.

(3) The emoluments and other terms and conditions of service of the Controller of Examination shall be such as may be prescribed by the Executive Council from time to time.

(4) When the office of the Controller of Examinations is vacant or when the Controller of Examinations is, by reason of illness, absence or any other cause, unable to perform the duties of his or her office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose.

(5) The Controller of Examination shall arrange for and superintend the examinations of the institution deemed to be University in the manner as may be prescribed by the rules of the institution deemed to be University.

(6) The Controller of Examinations shall be a permanent invitee to the Academic Council.

(7) The Controller of Examinations shall ensure that all the specific directions of the Executive Council, Academic Council and Vice-Chancellor in respect of examination and evaluation are complied with.

I. Dean — (1) The Departments dealing with allied subjects may be grouped into faculties or schools, etc., and every faculty shall be headed by a Dean.

(2) Every Dean of the school or faculty shall be appointed by the Vice-Chancellor from amongst the Professors in the school or faculty, by rotation, for a period of two years:

PROVIDED that if there is only one Professor or no Professor in a school or faculty, the Dean shall be appointed, for the time being, from amongst the Professor, if any, and the Associate Professors in the school or faculty.

(3) When the office of the Dean is vacant or when the Dean is, by reason of illness, absence or any other cause, unable to perform duties of his or her office, the duties of the office shall be performed by the senior-most Professor or Associate Professor, as the case may be, in the School.

(4) The Dean shall be the Head of the school or faculty or centre and shall be responsible for the conduct and maintenance of the standards of teaching and research in the school or faculty or centre and shall have such other functions as may be prescribed by the rules of the institution deemed to be University.

(5) The Dean shall have the right to present and speak at any meeting of the Board of Studies or Committees of the school or faculty or centre, as the case may be, but shall not have the right to vote there unless he is a member thereof.

J. Head of the Department — (1) There shall be a Head of the Department or chairperson of the centre for each of the department or centre in the institution deemed to be University, who shall be appointed by the Vice-Chancellor from amongst the Professors of the department or centre:

PROVIDED that if there is no Professor in the department or centre or there is only one Professor in the department or centre, whose term as Head of the department or chairperson of the centre is ending, the Vice Chancellor may appoint an Associate Professor as Head of the Department.

(2) The term of the Head of the department or chairperson of the centre shall normally be two years and he or she shall be eligible for re-appointment for one more term by following the procedure prescribed for appointment of the Head of the department or chairperson of the centre.

(3) The powers and functions of the Head of the department or chairperson of the centre shall be prescribed by the rules of the institution deemed to be University.

(19). Admission and fees structure —

A. Admission — Admission of students to the institution deemed to be University shall be strictly based on merit in the entrance exam conducted by a Government Testing Agency or the institution deemed to be University and as prescribed by the appropriate statutory authority, wherever applicable and in case of no entrance examination, the admission of students to the institution deemed to be University may be made in the manner specified in the prospectus.

B. Fee structure — (1) Donation or capitation fee in whatever nomenclature or form,

either directly or indirectly, is strictly prohibited.

(2) The institutions deemed to be Universities shall follow the rules and regulations regarding fee structure, number of seats, etc., issued by the relevant statutory bodies and in case an institution deemed to be University offers different courses which come under the regulatory ambit of different statutory bodies, namely the University Grants Commission, the All India Council of Technical Education, National Medical Council etc., the rules and regulations regarding fee structure, number of seats, etc., issued by such statutory body concerned shall be applicable.

(3) The fee shall be fixed transparently, keeping in view non-profitteering or non-commercial aspects.

(4) The fee shall be collected as declared in the prospectus of the institution deemed to be University and with a proper receipt for such payment and the prospectus shall also state that donation or capitation fee in whatever nomenclature or form, either directly or indirectly, shall not be collected from the student or parent and in case of any grievance, the student or parent may submit their complaint to the institution deemed to be University.

(5) The institution deemed to be University may provide fee concession or scholarships or may allocate some seats to meritorious students belonging to socially and economically deprived groups of the society.

(6) The institution deemed to be University shall abide by all the University Grant Commission notifications, guidelines

regarding the refund of fees and return of original certificates, as may be issued from time to time.

(7) Every institution deemed to be University shall maintain the records of the entire process of selection of candidates, exhibit such records on its website, and preserve such records for a minimum period of five years.

(8) The institution deemed to be University shall make available the prospectus on its website at least sixty days before the commencement of admissions, including fee structure, refund policy, number of seats in a programme, eligibility qualifications, admission process, etc.

(9) The institution deemed to be University shall not retain any original certificates of the students, faculty members, and staff.

(20). Institution deemed to be University open to all — (1) The institution deemed to be University shall be open to the persons of all genders and of whatever caste, creed, race or class, and it shall not be lawful for the institution deemed to be University to adopt or impose on any person, any test whatsoever of religious belief or profession in order to entitle him or her to be appointed as a faculty member of the institution deemed to be University or to hold any other office therein or to be admitted as a student in the institution deemed to be University or to graduate there at or to enjoy or exercise any privilege thereof.

PROVIDED that nothing in this section shall be deemed to prevent the institution deemed to be University from making special provision for the employment or admission of women, persons with disabilities, or of persons belonging to the weaker section of the society and, in particular, of the Scheduled Castes, the Scheduled Tribes and the other socially and educationally backward classes of citizens.

(2) All policies and procedures, in matters of admission, fee, and employment as applicable to the university level public funded and self-financing institutions, respectively, shall apply.

(21). Institution deemed to be University to be unitary — The institution deemed to be University shall be unitary in nature and shall not affiliate any other institution.

(22). Reservation policy — Institution deemed to be University shall implement the policy on reservations in admissions and recruitment,

in accordance with the provisions of the Constitution of India and any Act of Parliament for the time being in force and disclose all such information on its website.

(23). Online or distance education — Institutions deemed to be Universities may offer courses online or distance courses or degrees in accordance with the regulations notified by the Commission from time to time.

(24). Power to conduct enquiry and consequences for violation of regulations — (1) Where the Government or the Commission, as the case may be, receives information by way of a complaint or otherwise, that an institution deemed to be University has violated any of the provisions of these regulations, it shall cause to conduct an enquiry into the facts of such information after issuing a notice to the said effect to the institution deemed to be University.

(2) The Commission may also cause an inspection, to be made by experts in matters of academics, administration, and finance regarding academic outcomes or any matter connected with the administration or finances of the institution deemed to be University for the purpose of the enquiry.

(3) Based on the enquiry or through procedures mentioned in these regulations, if the Government or the Commission, as the case may be, is satisfied that the regulations have been violated, the institution deemed to be University shall be subjected to such action as provided in the University Grants Commission (Institutions deemed to be Universities) Regulations, 2023.

(25). Funds, Accounts, Audit, and Annual Report — (1) The books of accounts of the institution deemed to be University shall be maintained, managed, and operated in the name of the institution deemed to be University and not in the name of the sponsoring body or any other body; and, shall be kept in such form as may be specified by the Executive Council and conform to the rules or regulations, if any, prescribed by the Commission, in this regard.

(2) Funds shall not be diverted at any time from the accounts of the institution deemed to be University to any other accounts, including to the accounts of the sponsoring body or to any other body.

(3) The institution deemed to be University shall get its books of accounts audited annually, separately published and uploaded on the website of the institution and the accounts

of institution deemed to be University shall also, where required, be open for inspection by the Commission.

(4) The annual financial statements and accounts shall be audited by a qualified professional, a Member or Fellow of the Institute of Chartered Accountants of India, to be appointed by the institution deemed to be University:

PROVIDED that, the Commission may, on receipt of information regarding financial impropriety or embezzlement or illegal diversion of funds from the accounts of the institution deemed to be University; or of fees being collected against the provisions of these regulations, issue a notice directing the institution deemed to be University to show cause as to why an inspection, including a forensic audit, not be ordered in respect of the complaint, and after providing a reasonable opportunity to the respondent institution, the Commission may on being satisfied that there were sufficient grounds to proceed further, cause an inspection by a team of the Commission or may direct a forensic audit; the report of and the inspection team and the forensic audit report taken together shall form the basis for the Commission to take further action, as it may be deemed fit, under these regulations including the recommendation for withdrawal of institution deemed to be University status, to the Government.

(5) Annual Reports, Annual Financial Statements, and Audit Reports shall be uploaded on the institution deemed to be University website and also on the Commission's portal, after due approval by the Executive Council.

(26). Miscellaneous— (1) The institution deemed to be University shall, as soon as may be, after the completion of the academic programme, and in no case later than one hundred and eighty days from the date of such completion, ensure that the degree, diploma, certificate, or any other qualification in respect of the programme of studies, is awarded and made available to students.

(2) The institutions deemed to be Universities shall compulsorily create Academic Bank of Credits (ABC), identities of their students and upload their credit scores in digital lockers and ensure that the credit scores are reflected in ABC portal and adopt Samarth e-Gov.

- (3) The institution deemed to be University shall not at any time enter into any franchise agreement or arrangement, either overtly or covertly, with any individual or organisation for establishing, maintaining, or operating the off-campus or off-shore campus or constituent units or course or programme of study or department or school or faculty of the institution deemed to be University except in the following cases, namely :—
- (a) the institution deemed to be University, which is eligible under sub-regulations (1) and (2) of regulation 8 may enter into an agreement or arrangement, if—
 - (i) the establishment, maintenance, or operation of such institution is permitted under any Act of Parliament or the rules or regulations made there under; and
 - (ii) it has made an application under sub-regulation (3) of regulation 8, after following the procedure specified in these regulations
 - (b) the campus to be established under such agreement or arrangement shall be—
 - (i) treated as an off-campus centre of the institution deemed to be University as long as such agreement or arrangement remains valid under such law; and
 - (ii) subject to similar standards of audit and disclosure as a not-for-profit entity as that of the institution deemed to be University;
 - (c) the institution deemed to be University, which is eligible under regulation 8 may enter into an agreement or arrangement for practical training of students of a skill-oriented vocational courses, if such course is approved by the University Grants Commission or any other body established under any Act of Parliament.
 - (d) twinning Programmes, Joint Degree Programmes, and Dual Degree Programmes shall be offered in accordance with the provisions stipulated in the University Grants Commission (Academic Collaboration between Indian and Foreign Higher Educational Institutions to offer Twinning, Joint Degree, and Dual Degree Programmes) Regulations, 2022.
 - (e) the income and property of the institution deemed to be University shall be utilised solely for promoting the objectives

- of the institution deemed to be University.
- (f) the Commission shall have the power to issue directions to an institution deemed to be University for implementation of any public policy of the Government or in respect of any law in force, including appropriate directions in case of any violation of any law or policy by the institution deemed to be University.
 - (g) no portion of the income and property of the institution deemed to be University shall be paid or transferred directly or indirectly, by way of dividend, bonus, or otherwise how so ever by way of profit to the persons who were at any time or are members of the institution deemed to be University or to any of them or any persons claiming through them:
PROVIDED that nothing herein contained shall prevent the payment in good faith of remuneration to any member thereof or another person as consideration for any service rendered to the institution deemed to be University or for traveling or other allowances and such other charges.
 - (h) in consultation with the Commission, the Government shall have the power to impose such other conditions, not inconsistent with these regulations, in the notification, and the same shall be binding on the institution deemed to be University.
 - (I) where the institution deemed to be University wishes to surrender its status of "institution deemed to be University", it shall do so with the prior permission of the Government; and similarly, withdrawal of any constituent units or off-campus or off-shore campus of the institution deemed to be University from the purview of an institution deemed to be University, shall require the sponsoring body to take the prior permission of the Government:
PROVIDED that such surrender or withdrawal, as the case may be, shall take effect only after the last batch of students on the rolls of the institution deemed to be University or its constituent units, as the case may be, have been accorded the opportunity to qualify for the completion of the programme of study and award of degree.
 - (j) the institution deemed to be University shall furnish to the Central Government or the Commission such returns or other

information with respect to its property or activities as the Central Government or the Commission may, from time to time, require, within such period as may be specified by the Central Government or Commission.

- (k) convocations of the institution deemed to be University for conferring the degrees or for other purposes shall be held in such manner as may be prescribed by the rules of the institution deemed to be University.
- (l) the Executive Council may, by a resolution passed by a majority of not less than two-thirds of the members present and voting, withdraw a degree of academic distinction conferred on, or any certificate or diploma granted to, any person by the institution deemed to be University for good and sufficient cause:

PROVIDED that no such resolution shall be passed until a notice in writing has been given to that person calling upon him or her to show cause within such time as may be specified in the notice as to why such a resolution shall not be passed and until his or her objections, if any, and any evidence he or she may produce in support of them, have been considered by the Executive Council.

- (m) in the event of conflict of opinion with regard to the interpretation of these regulations, the opinion of the Commission shall be final.
- (n) the provisions contained in the University Grants Commission (Institutions deemed to be Universities) Regulations, 2023 shall prevail in case of any inconsistency or conflicting provisions in any other regulations issued by the Commission under the provisions of the Act.

(27). Legal proceedings — (1) The Registrar may sue or be sued for the purpose of any legal proceedings against institution deemed to be University, who shall have the power to enter into agreements, sign documents and authenticate records on behalf of the institution deemed to be University, and have the powers to exercise such powers and perform such duties under the provisions of these regulations.

(2) No suit or legal proceedings shall lie against the Government or the Commission in respect of anything done or purported or intended to be done in pursuance of any of these regulations.

(28). In the event of non-compliance of any of the provisions as enumerated herein above or any other provisions as stipulated in the University Grants Commission (Institutions deemed to be Universities) Regulations, 2023, the Institution shall be liable to be subjected to one or more of the following actions, namely:—

- (a) for violation of these regulations established by the enquiry committee set up by the Commission or Government, the institution deemed to be University shall be warned in writing with public notice or barred from any expansion in terms of diversification to new courses or programmes of study or departments and establishment of off-campus or off-shore campuses, for a period of three years or as recommended by the enquiry committee, whichever is higher;
- (b) continuous violation of regulations established by the enquiry committee set up by the Commission or the Government may result in closure of the courses or programmes of study or Departments and off campuses or constituent institutions or off-shore campuses or may result in withdrawal of the status of institution deemed to be University;
- (c) in order to protect the interests of students in case of surrender or withdrawal of the status, as the case may be, shall take effect only after the last batch of students on the rolls of the institution deemed to be University or its constituent units, has been accorded opportunity to qualify for the completion of the programme of study and award of degree.

(29). Removal of Difficulty -

UGC reserves the right to remove difficulty (ies) in the course of implementation of this MoA in consultation with the Government of India, Ministry of Education.

(30). In the event of any further changes in rules and regulations of the Deemed to be University by UGC from time to time, the same shall be deemed to have been made part of these Articles of Association.

We, the undersigned, certify that this is the correct copy of the rules and regulations of Siddhartha Academy of General and Technical Education, Vijayawada.

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|-----------------------------|-----------|
| 1. Sd/- M. Sitarama Rao | Member |
| 2. Sd/- Y. Venkateswara Rao | Secretary |
| 3. Sd/- M. Subba Rao | Treasurer |
| 4. Sd/- C. Thandava Krishna | Member |
| 5. Sd/- G. Venkateswara Rao | -do- |
| 6. Sd/- P. Venkateswara Rao | President |
| 7. Sd/- B. Rama Rao | member |

Witness :

- 1) Sd/- N. Venkateswarlu, Vijayawada.