

**VELAGAPUDI RAMAKRISHNA
SIDDHARTHA ENGINEERING COLLEGE
(AUTONOMOUS)
VIJAYAWADA – 520 007**

(d) Minutes of the Meeting:

Minutes of the meeting of the Governing Body of Velagapudi Ramakrishna Siddhartha Engineering College, Autonomous, Vijayawada held at 10.30 am on 15-11-2011 at Velagapudi Ramakrishna Siddhartha Engineering College, Vijayawada – 520 007.

Sri S.V. Vishnu Vardhana Rao, Chairman of the Governing Body & President, Siddhartha Academy of General & Technical Education chaired the meeting and initiated the Proceedings of the meeting with a warm welcome to all the members present.

Sri M. Rajaiah, Vice President, Siddhartha Academy of General & Technical Education

Sri N.Venkateswarlu, Secretary, Siddhartha Academy of General & Technical Education

Sri S. Ramakrishna, Joint Secretary, Siddhartha Academy of General & Technical Education

Sri P.Lakshmana Rao, Treasurer, Siddhartha Academy of General & Technical Education

Dr. G.Savaraiah, UGC Nominee, Professor of Economics, Sri Venkateswara University, Tirupathi

Dr. J V R Murthy, JNTUK Nominee, Prof. of CSE, JNTUK, Kakinada

Sri M. Seshagiri Rao, State Government Nominee, Principal, Government Polytechnic, Vijayawada

Dr. K. Mohana Rao, Principal, Velagapudi Ramakrishna Siddhartha Engineering College, Vijayawada

Dr. G. Sambasiva Rao, Vice-Principal, Velagapudi Ramakrishna Siddhartha Engineering College, Vijayawada, and

Dr. V. Srinivasa Rao, Prof & HOD-CSE, Velagapudi Ramakrishna Siddhartha Engineering College, Vijayawada

attended the meeting as members of the Governing Body.

Sri Y. Chakradhara Rao, Administrative Officer, Siddhartha Academy of General & Technical Education attended the meeting as special invitee.

Sri D. Madhusudhana Rao could not attend the meeting due to pre occupation.

The Governing Body unanimously passed the following resolutions.

Resolutions passed:

1. The Governing Body resolved to ratify the Minutes of the previous meeting held on 07-08-2010 (presented in the Report – I page nos. 1 to 4).
2. Dr. K. Mohana Rao informed the Governing Body that the college proposes to submit an application to All India Council for Technical Education for the following new programmes to be introduced and to increase in in-take in the following programmes from the academic year 2012-2013.

Adding new courses in existing programmes

Programme	Course	Existing Intake	Proposed intake
B.Tech	Mechatronics	-	60
M.Tech	VLSI Design & Embedded Systems	-	18

Increase in intake

Programme	Course	Existing Intake	Proposed increase in intake	Total Intake
B.Tech	Electronics and Communication Engineering	180	60	240
M.Tech	Structural Engineering	10	8	18

Dr. J V R Murthy advised the college to interact with the industry pertaining to Mechatronics applications to ensure better employability of the prospective industry. Sri N. Venkateswarlu and Sri P. Lakshmana Rao responded positively.

The Governing Body resolved and approved to submit an application to All India Council for Technical Education for introduction of new courses and increase in intake as stated above from the academic year 2012-2013.

- 3. It is resolved to submit a proposal for Accreditation to National Board of Accreditation for the seven B.Tech UG programmes offered in the college and to submit a proposal to National Assessment and Accreditation Council for Assessment & Accreditation of the college.**

4. The Governing Body resolved to ratify the following new course started from the academic year 2011-2012

Program	Course	Specialisation	Intake 2010-2011	Intake 2011-2012
M.Tech	Information Technology	Computer Science & Technology	----	36

and increase in intake

Programme	Course	Existing Intake	Proposed increase in intake	Total Intake
B.Tech	Civil Engineering	120	60	180
B.Tech	Computer Science & Engineering	120	60	180
B.Tech	Electronics & Communication Engineering	120	60	180
M.Tech	Computer Science & Engineering	18	18	36

sanctioned by All India Council for Technical Education from the academic year 2011-2012.

5. **The Governing Body resolved to approve 1077 admissions made against approved intake of 1078 during the year 2010-2011 in various disciplines.**

6. **It is resolved to approve the appointments, promotions and resignations of the faculty and staff between 21-07-2010 and 10-10-2011 (presented in the report - I page nos. 10 to 17).**

Dr. G. Savaraiah explained the need for specialist faculty in all academic spheres. The office bearers of the academy present in the meeting and the Principal explained the measures taken by the college to recruit qualified and competent faculty.

7. **Dr. K. Mohana Rao, Principal explained Research & Development activities of the faculty and Research & Development projects obtained during the year 2010-2011. It is resolved to approve all the developmental activities of the college for the year 2010-2011 (presented in the Report – I in page nos. 18 to 34).**

8. **The Governing Body resolved to approve the statement of accounts for the year 2010-2011 (presented in the Report – I in page nos. 35 to 41). Sri M. Seshagiri Rao enquired about the fee reimbursement to the college by the Government. The Principal explained about the position to the house.**

9. It is resolved to approve the budgetary proposals for the year 2011-2012 (presented in the Report – I in page nos. 42 to 46).
10. Dr. K. Mohana Rao, Principal presented a report of activities of the year 2010-2011 [such as Accreditation, Affiliation and Recognitions, Change of affiliation, details of workshops, seminars organized, students activities, details of placement, festivals celebrated, industrial visits, NSS & NCC, literary and cultural club, details of co-curricular and extracurricular activities of the students, details of games and sports activities] before the Governing Body (presented in the Report – I in page nos. 47 to 111). The external members appreciated the efforts of the Management for the sustained efforts made for the development of the college.
11. It is resolved to ratify all the steps under taken during 2010-2011 for up gradation of Library.
12. Principal of the college presented the results of 2010-2011 for B.Tech, M.Tech, MCA & MBA programmes before the Governing Body (presented in the report – I in page nos. 113 to 123).
- 13.(a) Dr. K. Mohana Rao, Principal informed the Governing Body about Technical Education Quality Improvement Programme Phase – II and its activities and he informed the Governing Body that our college secured 6th rank at National level and 1st rank at State level among Private Engineering colleges for its IDP. Accordingly Velagapudi Ramakrishna Siddhartha Engineering College signed Memorandum of Undertaking (MoU) with Andhra Pradesh State Government on 19-09-2011 to participate in Sub – Component 1.2 of TEQIP – II. Principal

submitted the proposed project implementation plan for first 18 months of the project period before the Governing Body for approval.

(b) The project implementation plan time frame, and approximate cost involved under TEQIP – II, Sub - Component – 1.2 in next 18 months starting from 1st December, 2011 are presented in the Report – II in page nos. 07 to 17. The salient features of the plan of action for the first 18 months are given below:

A. Improvement in teaching, training and learning facilities:

B. Providing Teaching and Research Assistantships for significantly increasing enrolment in existing and new Masters and Doctoral programmes in Engineering disciplines:

C. Enhancement of R&D and Institutional Consultancy activities:

D. Faculty and Staff development for improved competence based on Training Needs Analysis (TNA):

E. Enhanced interaction with Industry

F. Institutional Management Capacity enhancement

G. Implementation of Institutional reforms:

H. Academic support for weak students:

I. Incremental Operating Cost:

J. TA, DA, Out station allowances:

The Governing Body unanimously approved the activities planned for implementation of TEQIP – II, Sub – Component 1.2 with time frame and approximate cost involved in the project in first 18 months of project period.

(c) It is resolved to approve the Statutory and Non – Statutory committees / bodies and their functions which are functioning in the college to look after the processing of Academic autonomy conferred on the college by the University Grants Commission and for constitution of the following additional committees for smooth & orderly implementation of TEQIP Phase – II, Sub – Component 1.2.

- 1) Central Purchase committee
- 2) Building and works committee
- 3) Anti sexual harassment committee
- 4) Infrastructure Management committee

and also it is resolved to approve the expansion and scope of the following committees by renaming the existing ones. They are

1. Planning and Evaluation committee is renamed as College Development Planning and Evaluation committee
2. Academic audit committee is renamed as Academic audit and quality assurance committee
3. Student welfare committee is renamed as Student affairs and welfare committee
4. Results committee as Academic results Review and monitoring committee

The details of committees and their scope & function are presented in the Report – II in page nos. 18 to 91.

Principal informed the Governing Body, that the following four funds need to be established by the college as per the guidelines of the project implementation plan of TEQIP – II, Sub – Component 1.2.

- **Corpus Fund**
- **Faculty Development Fund**
- **Equipment Replacement Fund**
- **Maintenance Fund**

and these funds should not be used during the project period as the funds for various activities are available under the project.

Governing Body unanimously approved the establishment of four funds for implementation of TEQIP – II, Sub – Component 1.2.

(d) It is resolved to open a Savings Bank a/c at Syndicate Bank, VRSEC campus to operate TEQIP – II, Sub – Component 1.2 funds and it shall be

operated jointly by the Head of the Institution (Principal) and the Project Co-ordinator.

14. The Governing Body resolved to approve the minutes of the meetings held between 21-07-2010 and 31-10-2011 of Statutory and Non – Statutory Committees concerned with college academic autonomy and Rates of Remuneration for examination work, payment of examination fee details as approved by Finance Committee (presented in the Repot – III in page nos. 01 to 151).

15. (a) Dr. K. Mohana Rao, Principal explained the need for change in the nomenclature of the designation of the faculty of the college in view of the change of college affiliation from Acharya Nagarjuna University to Jawaharlal Nehru Technological University, Kakinada, as per its nomenclature with effect from 2010-2011 and also according to the norms of All India Council for Technical Education. The change of nomenclature of the designation of the faculty is given below.

Nomenclature	
Present	Change as
Lecturer	Assistant Professor
Assistant Professor	Associate Professor
Professor	Same as Professor

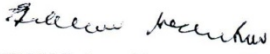
After careful examination, the Governing Body resolved and approved the change of nomenclature of the designation of the faculty as requested by Principal with effect from 01-12-2011 without any change in scale of pay. The present scale of pay and other emoluments will remain same. The nomenclature of the designation of the faculty will be treated as per the following table with effect from 01-12-2011.

Present nomenclature	Change of nomenclature w.e.f. 01-12-2011
Lecturer	Assistant Professor
Assistant Professor	Associate Professor
Professor	Same as Professor

- (b) It is also approved to change of nomenclature of the designation of Senior Lecturer as Senior Asst. Professor with effect from 01-12-2011 without any change in the scale of pay.

Since some of the members of faculty have been working with the current designation of "Senior Lecturer", such members of faculty will be designated as Senior Assistant Professors with effect from 01-12-2011.

Sri S.V. Vishnuvardhana Rao, Chairman, Governing Body of the college thanked all the members for their active participation.


(S.V. Vishnu Vardhana Rao)
Chairman
Governing Body
Velagapudi Ramakrishna
Siddhartha Engineering College

(e) Publication of Minutes in Institutional web site: **YES**

www.vrsiddhartha.ac.in